



BALLYMASCANLON HOUSE HOTEL

Golf & Leisure Club

Form 5A – Erasure Request Form

As described in our Privacy Statement, you have the right to have your personal information deleted in certain circumstances. We ask that you complete this form so we can determine the details of your request and, where applicable, implement your request.

If the request is valid, we will delete the information requested, unless we are required by law to keep it – in this case we will advise you of what we are keeping, and the reasons why.

Please complete your details below and send your completed form to us, along with proof of identity (by way of proof of your name and your address) to: The Manager, Ballymascanlon House Hotel, Carlingford Road (R173), Dundalk, Co. Louth.

Agent of the requestor: Please note that you must provide your own contact details and you must provide proof of your entitlement to act on the data subject's behalf.

Full Name of Data Subject	
Present Address	
Telephone Number	
Email address	
Mobile Number	

Personal Information currently on file to be deleted	Reason why that personal information should be deleted

We promise to make every effort to respond to you within 1 calendar month of the receipt of your request and valid identification documentation.

Signed: _____ Date: _____